

Unitarian Fellowship of Peterborough
Operating Budget 2017

DRAFT FINAL NOV 25 2016

	<u>Budget 2016</u>	<u>Actual (Estimated) 2016</u>	<u>Budget 2017</u>
<u>INCOME</u>			
Donations			
Donations - General	\$2,750.00	\$2,500.00	\$2,500.00
Fellowship - Named, No Pledge	\$12,500.00	\$8,500.00	\$9,750.00
Fellowship Pledges	\$101,500.00	\$94,000.00	\$107,500.00
Total Donations	\$116,750.00	\$105,000.00	\$119,750.00
Fundraising			
Grocery/Gift Cards	\$1,800.00	\$2,250.00	\$1,800.00
Fundraising - Other	\$5,000.00	\$1,500.00	\$5,000.00
Refugee Sponsorship	\$0.00	\$0.00	\$0.00
Total Fundraising	\$6,800.00	\$3,750.00	\$6,800.00
Investment Income			
Distributions	\$28,135.00	\$27,250.00	\$24,750.00
Total Investment Income	\$28,135.00	\$27,250.00	\$24,750.00
Lay Chaplain Revenue	\$750.00	\$450.00	\$1,125.00
Other Revenue			
Collections from Programs	\$250.00	\$3,166.00	\$2,750.00
Other Revenue - Other	\$100.00	\$2,340.00	\$100.00
Total Other Revenue	\$350.00	\$5,506.00	\$2,850.00
TOTAL INCOME	\$152,785.00	\$141,956.00	\$155,275.00
<u>EXPENSES</u>			
Administrative			
Bank Service Charges	\$280.00	\$550.00	\$550.00
Communications			
Telephone /Internet	\$1,500.00	\$1,500.00	\$1,500.00
Website/Other	\$350.00	\$1,050.00	\$450.00
Total Communications	\$1,850.00	\$2,550.00	\$1,950.00
Dues for CUC	\$9,975.00	\$9,975.00	\$9,975.00
Equipment & Supplies	\$350.00	\$560.00	\$350.00
Kitchen Supplies	\$850.00	\$1,054.00	\$1,050.00
Lay Chaplain's Expenses	\$150.00	\$100.00	\$1,125.00
Occupancy			
Insurance Expense	\$1,050.00	\$995.00	\$1,050.00
Landscaping Expenses/Aesthetics	\$150.00	\$333.00	\$150.00
Base Rent Expense	\$20,000.00	\$19,658.00	\$19,173.00
Room Charges	\$5,400.00	\$4,650.00	\$4,650.00
Total Occupancy	\$26,600.00	\$25,636.00	\$25,023.00
Office Supplies			
General Office Supplies	\$1,400.00	\$1,150.00	\$1,200.00
Newsletter and Printing	\$650.00	\$275.00	\$275.00
Total Office Supplies	\$2,050.00	\$1,425.00	\$1,475.00
Professional Fees	\$3,250.00	\$3,331.00	\$4,250.00
Total Administrative	\$45,355.00	\$45,181.00	\$45,748.00

<u>Program Expenses</u>	<u>Budget 2016</u>	<u>Actual (Estimated) 2016</u>	<u>Budget 2017</u>
Adult Training and Courses (Leadership)	\$1,271.00	\$1,200.00	\$1,200.00
CUC Annual Conference	\$850.00	\$0.00	\$0.00
Adult Religious Exploration	\$350.00	\$85.00	\$100.00
Board Development & Expenses	\$300.00	\$393.00	\$500.00
Membership Committee	\$600.00	\$150.00	\$500.00
Caring Team (Circle of Care)	\$150.00	\$75.00	\$150.00
Nominating Committee	\$85.00	\$50.00	\$85.00
Religious Exploration Program	\$7,000.00	\$6,950.00	\$7,000.00
Social Justice Committee	\$900.00	\$750.00	\$900.00
Creative Worship	\$6,300.00	\$4,750.00	\$8,300.00
UFP Pledge Campaign	\$300.00	\$300.00	\$0.00
Refugee Sponsorship	\$250.00		\$0.00
<u>Total Program Expenses</u>	\$18,356.00	\$14,703.00	\$18,735.00
<u>Other Expenses</u>			
Refugee Sponsorship	\$0.00	\$0.00	\$0.00
<u>Staffing Costs</u>	<u>Budget 2016</u>	<u>Actual (Estimated) 2016</u>	<u>Budget 2017</u>
Administrator	\$10,500.00	\$10,500.00	\$12,500.00
Director of Religious Exploration	\$15,032.00	\$15,032.00	\$15,250.00
Ministers Base Salary	\$63,575.00	\$63,575.00	\$64,525.00
Minister's Pension	\$6,357.50	\$6,276.00	\$6,452.50
Minister's Expenses	\$6,357.50	\$6,357.00	\$6,452.50
Minister's Benefits	\$3,400.00	\$3,400.00	\$3,400.00
Employers' Deductions	\$5,150.00	\$5,150.00	\$5,150.00
<u>Total Staffing Costs</u>	\$110,372.00	\$110,290.00	\$113,730.00
<u>Total Expense</u>	\$174,083.00	\$170,174.00	\$178,213.00
Balance	-\$21,298.00	-\$28,218.00	-\$22,938.00

Consolidated Balances

Pledges	\$101,500.00	\$94,000.00	\$107,500.00
Other Donations	\$15,520.00	\$11,000.00	\$12,250.00
Total Fundraising	\$6,800.00	\$3,750.00	\$6,800.00
Total Investment Income	\$28,135.00	\$27,250.00	\$24,750.00
Total Lay Chaplain Income	\$750.00	\$450.00	\$1,125.00
Total Other Revenue	\$350.00	\$5,506.00	\$2,850.00
Total Revenues	\$152,785.00	\$141,956.00	\$155,275.00
Total Administrative Expense	\$45,355.00	\$45,181.00	\$45,748.00
Total Program Expenses	\$18,356.00	\$14,703.00	\$18,735.00
Total Other Expenses	\$0.00	\$0.00	\$0.00
Total Staffing Expense	\$110,372.00	\$110,290.00	\$113,730.00
Total Expenses	\$174,083.00	\$170,174.00	\$178,213.00
Balance	-\$21,298.00	-\$28,218.00	-\$22,938.00